



CITY OF LONG BEACH CLASSIFICATION SPECIFICATION

TITLE: COMBINATION BUILDING INSPECTOR AIDE I - II

DEFINITION: Under close supervision, assists and receives instructions in inspecting building construction, plumbing, electrical, and mechanical installations for single family dwellings and minor commercial and industrial buildings.

DISTINGUISHING CHARACTERISTICS:

Grade Level II performs the same duties as grade level I except under general supervision.

EXAMPLE OF DUTIES:

- Reviews plans of routine building, plumbing, electrical and mechanical facilities for compliance with code regulations;
- Initiates construction or installation changes to meet code requirements;
- Processes permit applications at the public counter;
- Prepares reports and maintains records in central files which may include typing related to permits;
- Makes business license inspections to insure compliance with municipal regulations;
- Answers telephone questions of elementary difficulty on code items;
- Performs other related duties as required.

MINIMUM REQUIREMENTS:

Completion of nine or more college semester units or their equivalent in Building Inspection Technology, Engineering or Architecture, or one year of experience making inspections to ensure compliance with building, electrical, plumbing or mechanical codes; or two years experience with primary responsibility for issuing permits in compliance with building, electrical, plumbing or municipal codes; or two years experience in carpentry or plumbing or electrical work under the immediate supervision of a journeyman.

Minimum requirements for a grade level II are 18 college semester units or their equivalent in building inspection technology, engineering or architecture and two years of experience making inspections, or three years of experience issuing permits, or three years of experience working under a journeyman.

HISTORY:

Approval/Adoption Dates: 06/23/80